

# Dermatology

## ASSOCIATES of Northern Kentucky

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### Registration Form

#### Patient Information (Please Print)

Last Name:		First Name:		Middle Name:		Prefix:	
Address:			City/State:		Zip:		Nickname:
DOB:	Age	S.S. #			Home Phone:		
Employer Name:			Employment Status: <input type="checkbox"/> Full time <input type="checkbox"/> Retired <input type="checkbox"/> Part time <input type="checkbox"/> Not Employed			Cell Phone:	
Referring Physician:			Marital Status: <input type="checkbox"/> M <input type="checkbox"/> S <input type="checkbox"/> D <input type="checkbox"/> W			Preferred Way of Contact:	
Pharmacy Name/Location:				Pharmacy Number:		Primary Care Physician:	
Email:		Language: <input type="checkbox"/> English <input type="checkbox"/> Other _____		Race:		PCP Phone#:	

<input type="checkbox"/> Same as patient	<b>Responsible Party Information (If different from patient)</b>			<i>Person who accompanies child to visit</i>			
Last Name:		First Name:			Birthdate:		
Address:				S.S. #		Relationship to patient:	
Home Phone:			Cell Phone:		Work Phone:		

#### Emergency Contact (spouse or nearest relative)

Emergency Contact Name:		Phone Number:	
Is it OK to leave message with ER contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		Relation to Patient:	

#### Primary Insurance Information

Insurance Company:		Group# / Plan ID:		Member Number:		
Subscriber Employer Name:		Patient Relationship <input type="checkbox"/> Self <input type="checkbox"/> Child to Insured: <input type="checkbox"/> Spouse <input type="checkbox"/> Other			Sex: <input type="checkbox"/> M <input type="checkbox"/> F	
Subscriber Name:		Subscriber DOB:		Copay:		

#### Secondary Insurance Information

Insurance Company:		Group# / Plan ID:		Member Number:		
Subscriber Employer Name:		Patient Relationship <input type="checkbox"/> Self <input type="checkbox"/> Child to Insured: <input type="checkbox"/> Spouse <input type="checkbox"/> Other			Sex: <input type="checkbox"/> M <input type="checkbox"/> F	
Subscriber Name:		Subscriber DOB:		Copay:		

The undersigned patient or guardian certifies that the above facts are correct and agrees as follows:

1. Authority is granted to Dermatology Associates of Northern Kentucky to render needed treatment and/or tests for the above named patient.
2. I authorize Dermatology Associates of Northern Kentucky to release any information required for payment of claims.
3. I authorize my insurance or Medicare benefits to be paid directly to Dermatology Associates of Northern Kentucky, realizing I am responsible to pay noncovered and unauthorized service.
4. If you are unable to keep your appointment, 24 business hour cancellation notice is required. If you miss your appointment or cancel without notifying our office at least 24 business hours prior, you will be charged \$25.00 for each missed office appointment, and \$100.00 for each missed surgery appointment. This charge is not billable to your insurance. **If you are more than 30 minutes late for an appointment, you may need to reschedule.**
5. We will need to make copies of your photo ID and Insurance Card(s)
6. Return Check Fee, you are charged \$35.00 if your check is returned from the bank.

\_\_\_\_\_ The above information is correct / Patient or Guardian Signature

\_\_\_\_\_ Date

**(over)**

